

## **ARCHIVAL POLICY ON DISCLOSURES**

## 1. INTRODUCTION

In pursuance of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 of the ("Listing Regulations"), Sujala Trading & Holdings Limited, ("the Company") is required to disclose on its website all such events or information which has been disclosed to stock exchanges were the securities of the Company are listed ("Stock Exchanges") under Regulation 30 of the Listing Regulations. Further, such disclosures shall be hosted on the website of the Company for a period of 5 years or such longer period as may be necessary as per requirement of law, as disclosed on its website. Thereafter, such disclosures shall be kept in the archives of the Company for a period of 2 years. Accordingly, the Company at its meeting held on November 13, 2015 approved and adopted this "Archival Policy on disclosures" to be hosted from time to time on the website of the Company. The Policy shall be effective from December 1, 2015.

## 2. AMENDMENT

The Policy can be amended, modified or revised by the Board of Directors of the Company from time to time. In case any provisions of the Policy are contrary to or inconsistent with the provisions of the Companies Act, 2013, rules framed there under and Listing Regulations ("Statutory Provisions"), the provisions of Statutory Provisions shall prevail.